

CDOTMEET

C-DOT Video Conferencing Solution



CDOTMEET is a web conferencing solution You can organise (host) your own video conference and join video conference hosted by other users by simply clicking on a web-link

Expressive Features



Public/Private Chat



HD Video Conferencing



Upload Presentations



Live MoM



Breakout Rooms



Real Time Polling



Multi Level Screen Sharing



Multi User Whiteboard

Highlights of the CDOTMEET Meetings

Secure & Indigenous Robust
& User Friendly Customizable
& Scalable

Equipped with all the Latest Features Servers
are placed within the Indian territory

Host sessions or join others using a simple web-link

Register to use CDOTMEET

- Go to <https://cdotmeet.cdot.in>
- Click on **Sign Up** on top right corner of the screen
- Enter credentials and click on **Sign up**
- An auto generated verification email will be sent from cdotmeethelp@cdot.in to verify registered email-id

Account Approval

- User can sign-in only after receiving a confirmation email of account approval on registered email-id from cdotmeethelp@cdot.in
- User can now host a meeting by clicking sign-in option on top right corner of the screen

Login to CDOTMEET

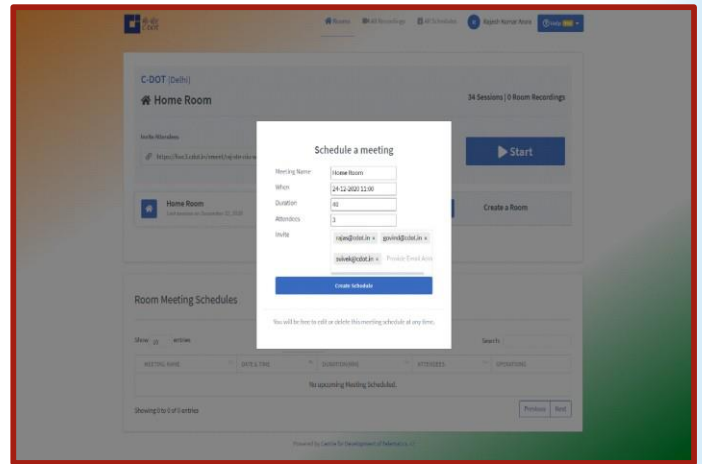
- Go to <https://cdotmeet.cdot.in>
- Click on **Sign-in** on top right corner of the screen
- Enter the registered email ID
- Enter your password
- Click on Sign-in

Host a Meeting

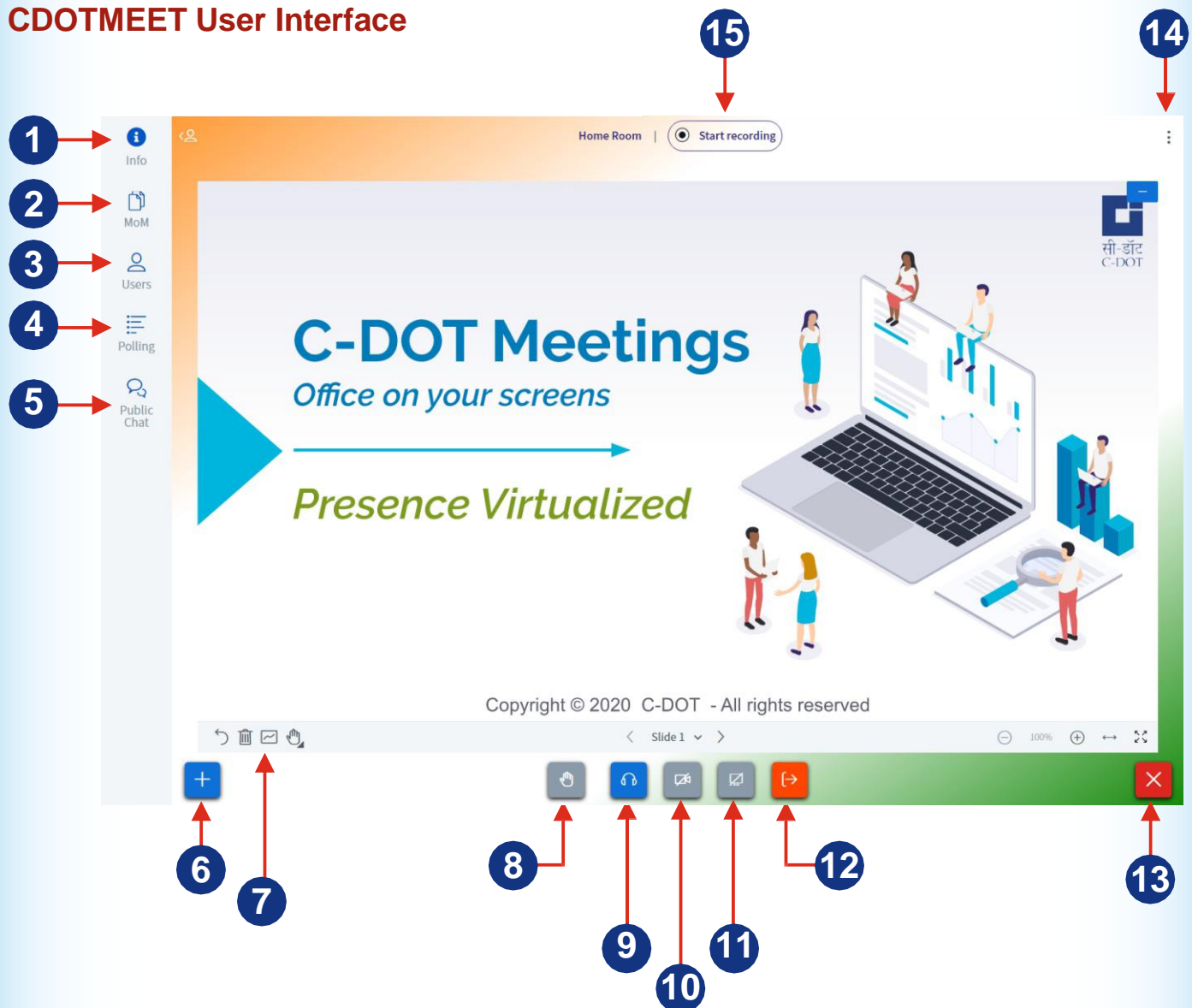
- By default “Home Room” will be available to host meetings
- New room(s) can be created to host meetings with different set of participants and organisations
- Each room will have a unique link to share with the intended participants to join meeting
- You can enable/disable various features of a room according to your requirement

Schedule a Meeting

- Select new meeting room and click on Schedule link
- Select Date and Time as per your plan
- Enter the expected duration (*This is only informative data*)
- Provide email IDs of Invitees
- Email will be sent to all Invitees
- You can also view all upcoming and older meeting schedules



CDOTMEET User Interface



1. Information/ Invite Link
2. Live Minutes of Meeting
3. List of Participants
4. Polling
5. Public Chat

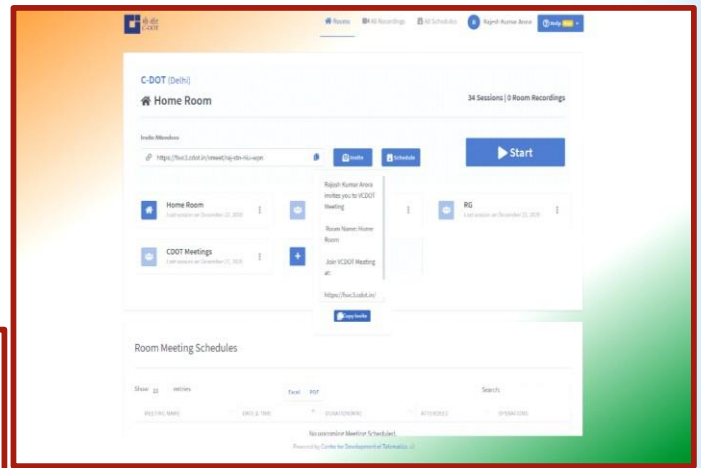
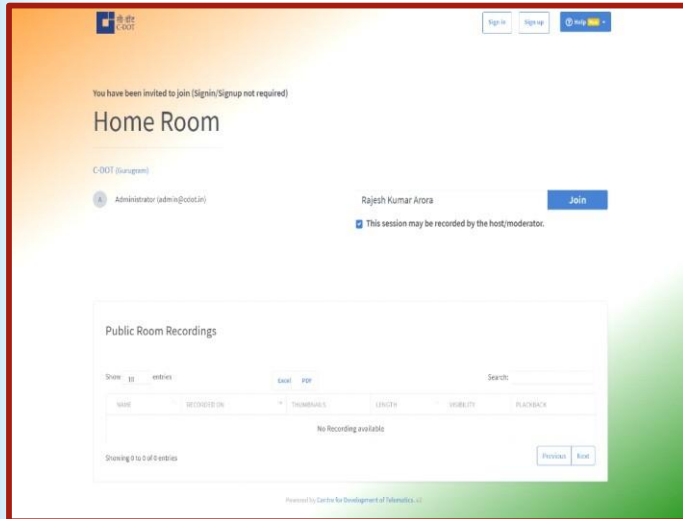
6. Upload Presentation
7. White Board Tools
8. Raise Hand
9. Leave / Join Audio
10. Share Camera

11. Share Screen
12. Leave Meeting
13. End Meeting
14. Settings
15. Record Video Conference

** Images are indicative, actual view may differ*

As a Host Invite Participants for Meeting

- Select a meeting room and click on Invite link
- Click on copy Invite link
- Paste the link details in Email and send to all Invitees

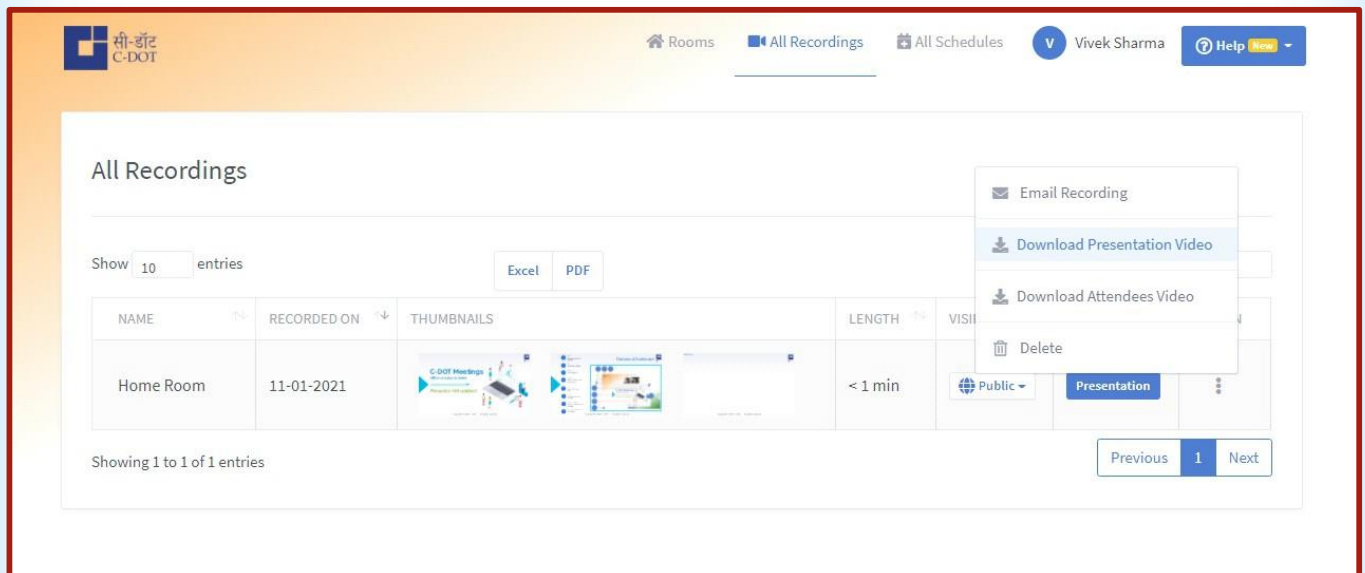


Join a Meeting as a Participant

- Open the meeting link provided to you either by directly clicking on it or copying it in the browser (preferably Google Chrome Browser)

Retrieval of Video Recording

- Sign in to your account at <https://cdotmeet.cdot.in>
- Click on All Recordings to view available recordings
- Click 3 dots icon to download presentation/attendees recordings



Detailed user documents are available at cdotmeet.cdot.in



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